

11.1400 Ordinance for the establishment of a local emergency management plan

11.1401 Purpose/Authority:

WHEREAS, the Town of Lakewood, Wisconsin, is authorized under state law to declare a state of local emergency and take necessary action to ensure the public safety and well-being of its residents, visitors, and business community during and after a disaster; and

WHEREAS, the Town recognizes the importance of planning and preparing for potential hazards such as severe weather events, fires, or other disasters; and

WHEREAS, it is essential to the well-being of the Town after disasters to expedite recovery, mitigate hazardous conditions threatening public safety, and improve the community, and

NOW, THEREFORE, BE IT ORDAINED by the Town Board of the Town of Lakewood, Wisconsin, that the following ordinance is hereby adopted to establish a comprehensive emergency management plan.

11.1402 Declaration of policy and purpose

- (A) **Purpose** This ordinance establishes the Town's framework for coordinating all public and private agencies in planning for and responding to emergencies.
- (B) **Compliance.** This ordinance aligns with Chapter 323 of the Wisconsin Statutes and is intended to complement, not conflict with, state or federal statutes, orders, rules, or regulations.
- (C) **Utilization of Services:** The plan will utilize existing Town department services, equipment, supplies, and facilities as much as possible, with officers and personnel directed to cooperate and provide these services.

11.1403 Definitions:

- (A) **Disaster.** A widespread or severe occurrence or imminent threat causing damage, injury, or loss of life or property from natural or human-made causes.
- (B) **Emergency Management:** The process of preparing for and executing functions related to mitigating, preparing for, responding to, and recovering from disasters.
- (C) **Emergency Management Director:** The individual appointed by the Town Board to manage the Town's emergency management program.
- (D) **Emergency Operations Plan (EOP):** A written plan detailing the procedures and responsibilities of Town departments during an emergency.

11.1404 Emergency Management Committee:

- (A) **Establishment:** An Emergency Management Committee is created to assist with the development and oversight of the EOP.
- (B) **Membership:** The Committee shall consist of the Town Chairperson, Fire Chief, Police Chief, and the Public Works Foreman.
- (C) **Duties:** The committee will work with the Director to advise the Town Board, identify hazards, review plans, and ensure readiness

11.1405 Emergency Management Director

- (A) **Appointment:** The Town Board shall appoint an Emergency Management Director.
- (B) **Duties and responsibilities:**
 - 1. Develop and maintain the Town's EOP, including regular updates.
 - 2. Coordinate the use of Town departments and personnel during a declared emergency.
 - 3. Liaise with county, state, and federal emergency management agencies
 - 4. Develop training programs and exercises
 - 5. Establish systems for alerting officials and the public

11.1406 Declaration of emergency

- (A) **Authority:** The Town Board can declare a local disaster emergency by ordinance or resolution. If, because of emergency conditions, the Town Board is unable to meet promptly, the Town Chairperson may exercise by proclamation all the powers conferred upon the Town Board under Sections 323(a) or 323.11 of the Wisconsin Statutes that appear necessary and expedient. The proclamation of the Town Chairperson may last a maximum of seven days and is subject to ratification, alteration, modification, or repeal by the Town Board as soon as the Town Board can meet, but subsequent action taken by the Town Board shall not affect the prior validity of the proclamation.
- (B) **Publicity:** Any order related to a local disaster emergency must be publicized promptly and filed with the Town Clerk.
- (C) **Effect:** A declaration activates the Town's EOP and authorizes aid and assistance.

11.1407 Emergency Powers

- (A) **Suspension of ordinances:** During a declared emergency, the Town Board or, if a quorum is unavailable, the Town Chairperson, may suspend ordinances or rules that would hinder emergency action.
- (B) **Expenditure of Funds:** During a declared disaster, the Town Board or Town Chairperson may expend public funds deemed necessary for protecting health, life, or property.

11.1408 Enforcement and penalties

(A) **Unlawful acts:** Obstructing any member of the Emergency Management organization in enforcing rules under this ordinance is unlawful.

(B) **Penalty:** Violators may face a fine up to [Specify dollar amount], imprisonment up to [Specify duration], or both.

11.1409 Severability

(A) If any part of this ordinance is found invalid, the remaining provisions remain in effect

11.1410 Effective Date

This Ordinance shall take effect on January 8, 2026 and as publication as required under § 60.80, Wis. Stats.

Adopted this day _____ of _____ 2025

Michael Musil, Chairperson

Joanne Roy, Supervisor

James Bostwick, Supervisor

Attest: _____
Michelle Moczynski, Clerk

Date Adopted: _____

Date Posted: _____

Effective Date: _____